

Queen Elizabeth (Kensington) Branch, K.C.L.A.

Executive Committee Meeting

Date: Wednesday, 3rd March 2004
Time: 18.30
Location: JCMB, Kings College, room 6.13

Minutes

Present:	Ann Wood (AW)	Chair Designate
	John Brockhouse (JB)	Acting Chair
	Helen Huckvale (HH)	Minutes Secretary
	Henry Embling (HE)	Membership Secretary
	Audrey Stubbs (AS)	Treasurer
	Hilary Phillips (HP)	
	Lyn Embling (LE)	
	Pat Cox (PC)	

- 1. Apologies for absence:** Mike Barker, Jean Atkins, Gary Thomas.
- 2. Matters arising from the committee meeting on 3rd December 2003**

Obituary for Professor Garth Chapman: HH verified that it had been published in The Independent on 26th November 2003 but that only a much abridged version was available online. HE will ask library re back copies of the newspaper.
Since then John has obtained a copy and has sent this to Gary for inclusion on the website.
Copies of watercolour of Queen Mary Hall: JB to continue to pursue this via email.
- 3. Correspondence**

Dr. Barbara Hawgood (retired member of Physiology Dept. staff) e-mailed JB asking if a copy of Neville Marsh's book was available. JB forwarded the message to Pat Cox who currently holds a stock of the books. GT has noted contacts via the website. There are also some contacts via KCLA.
- 4. Treasurer's report.**

AS reported a loss of £107 on the cost of the AGM. Expenses for Envoy were £506. There was some discussion as to how to stem the leakage of the available funds – based on the level of annual expenditure in recent years, present funds will last approximately five years. It was agreed that there should be no loss on the AGM and the Committee felt that most members would be happy to pay up to £20. (Last year the charge was £15 per person).
HE is investigating the possibility of sending out more copies of Envoy via email and so reducing the printing costs. HE to check the availability of printing facilities within King's itself as this might also be cheaper.
JB raised the issue of asking for donations to cover the cost of Envoy. The committee also discussed the possibility of asking for subscriptions. There are problems with this. Many members paid a life time subscription when they joined; subscriptions are also difficult to collect. The Committee agreed to discuss this again at subsequent meetings and also to raise the issue of diminishing funds at the next AGM in order that members are informed of the situation. It is possible that the membership may have ideas as to how to generate income and so prevent the funds drying up. Unfortunately there no longer appears to be a record of 'paid up' life members.
- 5. Envoy**

An attempt will be made to keep the cost of Envoy below £500 a year. HE commented that despite some members being happy to receive Envoy by email there were still many who preferred to receive their copy in the post. Colour was used last year to celebrate 50 years. HE will also put a request for donations on the reply slip for the invitation to the next AGM. A 'where are you now' section will be included in the next issue of Envoy including names of people readers would like to contact.
LE kindly offered to write up the speakers address from 2003 and AW will check it over.

It was suggested that an obituary for Dr. Denbigh (ex-Principal), who died last year, be included.

6. Website news

GT is keeping in touch with any new people who sign up to Friends Reunited. He would also like to add an 'Introduction to the Committee' to the site. AW is happy for her email address to be given to any new Friends Reunited introductions. GT has requested some information from PC and other members who will be celebrating 50 years on this year to add to the website. PC has a 1954 pass list and might be able to scan the list and pass it to GT. She will contact GT about putting the list on the website.

7. AGM 2004

PC requested tables and chairs for the 1954 visitors (and other 'special' reunion groups e.g. 40 years on visitors). It was suggested that attendees could wear some form of 'label' to aid identification of old friends who have not met for some years. AW suggested that different colour badges might make the 50 years on members feel that it was more of an occasion. The Committee were aware that it is difficult to incorporate 50 years on members and to make them feel special.

The format for the AGM will be very much as in previous years; coffee on arrival, a talk, a buffet lunch followed by the AGM and finishing with a cup of tea.

Some names of speakers were aired; Nancy Rothwell, Barry Keverne, Ian McDonald.

JB will ask Nancy if she would be available for either this year or next.

8. AOB

JB reported that he had spoken to the Alumni Office to see if they had space available for storage of memorabilia. They are currently in the process of collecting and cataloguing memorabilia, and are happy to store any of ours.

JB mentioned that a book "King's College London: *In the service of society*" detailing the history of King's and its associated institutions has been published to coincide with the 175th anniversary of the college. Copies are available from the Central Enquiries Unit at the Strand and the price is £20.

HE suggested that a possible revenue stream for the association might be to have advertising 'pop-ups' on the website. This idea warrants further discussion and rising to the membership at the AGM.

9. Next meeting

The next meeting will be held on Wednesday, 16 June commencing at 18:30. JB to book the room.