

**QUEEN ELIZABETH (KENSINGTON) BRANCH, K.C.L.A.
EXECUTIVE COMMITTEE MEETING**

Date: 8th March 2006
Time: 18.30
Location: Room 6.13, James Clark Maxwell Building, Kings College

Minutes

Present:	Ann Wood	Chair
	Henry Embling	Membership Secretary
	Lyn Embling	
	Audrey Stubbs	Treasurer
	Helen Parsons	Minute Secretary
	Hilary Phillips	
	John Brockhouse	

1. **Apologies** Pat Cox
2. Matters arising from minutes of Committee meeting on 7th December 2005
These were considered and apart from an amendment to the cost of tickets for the reunion (which will be considered later), the minutes were accepted as a reliable account of that meeting.
3. **Correspondence**
Ann has received a letter from Ted Matheson, who is now a Professor in Barbados. He will be attending the reunion in June and as he had only just heard of the closures he has written to the Principal expressing his views and concerns.
4. **Treasurer's report**
The accounts for the AGMs in 2004 and 2005 have not yet been presented. Ann has been chasing these up. Audrey asked that the invoices be sent to her as soon as they are presented. If necessary the items could be raised for payment at a Committee meeting rather than at the AGM if the invoices are not raised in time; i.e. before the audit. This year the accounts will have to be audited early as the AGM is in June not October.
5. **Envoy**
Pat Cox has written an account of her tour of the old QEC buildings which took place as part of the 50's reunion. Ann has made contact with a student, Fred Warren who attended Nancy Rothwell's talk and who is willing to write an account of the talk. Ann herself wishes to write an article on the History of Microbiology at QEC and intends to research archives at Kings. Microbiology as part of Household Science goes back to 1914. Ann hopes to start this in the next 6 months. (Brian Gardner has written a History of the Biology Department) Henry wished to know whether access to the archives was open to all and Ann will send Henry information about this. The archive has web pages and these may prove a useful source of material for Envoy. Envoy will be appearing at usual (August) time.

6. **Website News**

Gary reports that it has been a quiet time on the website. He is sorting out some of the recent problems in accessing pages. The committee considered that this might be linked to the addition of the questionnaire. The results so far on this show a fairly even split between those preferring June and those October. There was also a fairly even split between those wanting a talk and lunch and those preferring a different type of event. If we continue to hold our annual reunion in June that we can continue to latch onto King's events and have our own AGM afterwards. Ann will send the latest update re. Reunion 2006 to Gary to go on web home page.

7. **KCLA reunion June 2006**

Microbiology are subsidising current students and staff to the tune of £2000. This has reduced the cost of their tickets to £10 each and coffee and tea in the morning for all is also subsidised. The buffet lunch will cost £20. It has been decided that rather than offer afternoon tea members may have a strawberry tea on the terrace overlooking the river for £8. This is also the preferred option for the Alumni office as it makes their organisation more straightforward. They are trying to reduce the cost to £5. Lunch will be a socialising event and there will be archive photos in the lunch hall. There will be coded colours for QEC tables at lunch. There will be information coming round in In Touch for buying tickets and so on. The event is to mark the closure of degree programmes and so will not be an exclusive Alumni event. There will be no calling notice for the AGM; all information will be made available via In Touch.

The Kensington walk is on Sunday and walkers should meet in the Windsor Castle between 12 and 2, having lunch there if desired. Walk will set off at 2 and finish with a cup of tea in the café in Holland Park.

There is a Ball at the Waldorf on Saturday evening. Alison Taylor of the Alumni Office will assign one or two tables to QEC so if anyone books they should state their QEC credentials and ask for a place at a QEC table.

Individuals could arrange to meet up for drinks at the Waldorf anyway.

8. **AOB**

Minutes from AGM in October will be made available. Henry had an email from Audrey Green who has a QEC jumper and some copies of Neville's book. Pat Cox also sent an email and is keen that the Committee continue to chase up copies of the QEC picture still thought to be with Duane. Henry and Pat will compose a draft letter to send to Alumni office and request that they forward it to Duane. John commented on the different focus of QEC association and KCLA. KCLA were very much a fund raising body as is typical of Alumni associations whereas the focus of QEC association was very much to maintain links with other members and to continue to celebrate our common links with and affection for QEC.

9. **Date and time of next meeting**

Wednesday 18th October 2006, room 6.13, James Clark Maxwell Building, Kings College, 18.30.

